

DECISION-MAKING IN 7 PRACTICAL STEPS



WHO SHOULD ATTEND

All government employees are eligible to attend this course.

WHY YOU SHOULD ATTEND

These are changing and complicated times in today's workforce. This course improves on-the-job decision-making and clarifies complex situations. The small class size allows one-on-one guidance from our expert instructor as you discover an easy-to-use method to solve problems and boost this essential skill.

WHEN AND WHERE

This course is a virtual instructor-led training. Maximum class size is 20 participants.

Date and time:

09/21/2023 - 9:00 a.m. to 12:30 p.m. ET

Tuition: \$295

Includes electronic course materials, certificate with CEUs, M.A.P. for habit-forming and lifelong learning, and access to our "Coffee, Connect, & Coach (C3)" events. *Discounts are provided for large groups.*

COURSE CONTENTS

- Discover how the **7 KEY STEPS** provide a process to de-mystify complex situations.
- Identify **ADAPTATIONS** that may be necessary for **SUCCESS** at work.
- **CONNECT** elements of the model to your **COMMUNITY & CULTURAL** contexts.
- Apply the decision-making model to implement specific **ACTIONS** in each of the 7 steps leading you to **INNOVATIVE SOLUTIONS**.
- **COACH** others to select and use the appropriate problem-solving **METHODS**.
- Explore and implement our ☆***M.A.P.**☆☆ for **HABIT-FORMING** and **LIFETIME LEARNING**.

RESERVE YOUR PLACE

Register here: www.FederalTrainingAcademy.com, or call (703) 300-7647.

Your agency may pay for this job-related training. Complete your agency's training form (i.e., SF-182), and submit it for approval. Email approved form to Info@FederaltrainingAcademy.com.

We also accept VISA, MasterCard, AMEX, and Discover.